

# AAH2010342 AL AIN HOSPITAL AUCTION



## Submit Proposals to:

Auction Box,  
Purchasing Department,  
Al-Ain Hospital  
Or  
P.O.Box 1006  
Al-Ain, UAE

## For auction related enquiries, please contact:

Purchasing Department  
Al-Ain Hospital  
P.O.Box 1006  
Al-Ain, UAE  
Mr. Ashraf Hashim Mohammed  
Tel: +971-3-702-2121  
ahmohammed@alain-hospital.ae

## Schedule of Events:

Event	Time	Date
Issue RFP		21/Jul/2010
Inspection	Time schedule mentioned in the RFP	
Closing date for auction submissions and last day to pay submission fees	12:00hrs	10/Aug/2010

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مستشفى العين  
بإدارة جامعة فيينا الطبية وفاميد  
AL AIN HOSPITAL  
Managed By Vienna Medical University & VAMED

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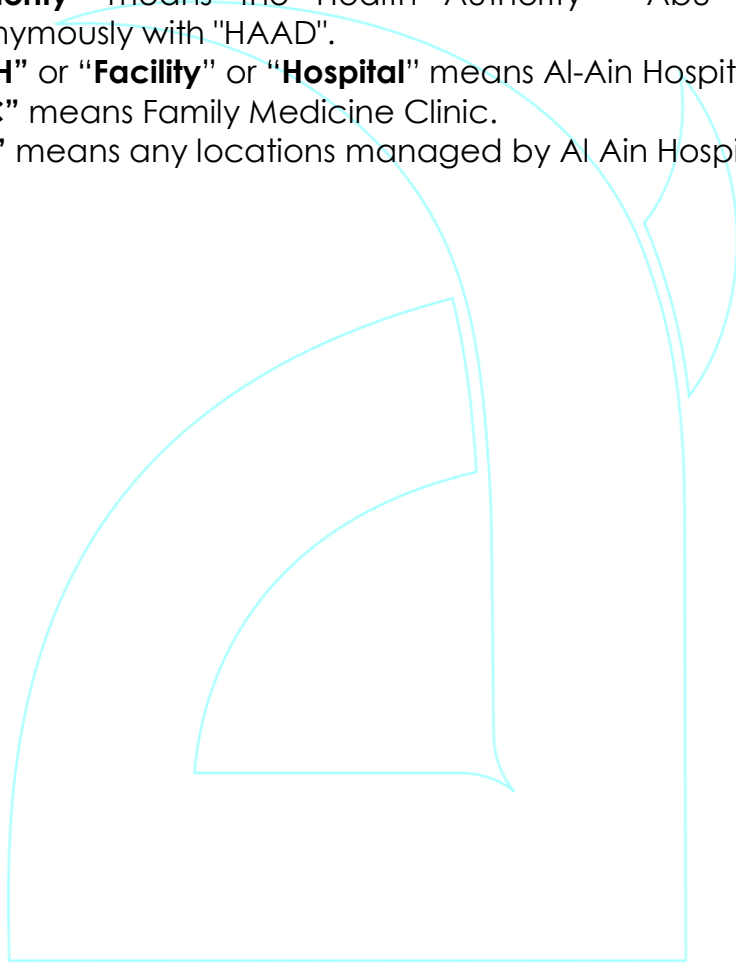
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## Definitions and Terminologies

For the purpose of this RFP, the terms below apply:

- **"Government"** means the Government of Abu Dhabi.
- **"SEHA"** means Abu Dhabi Health Services Company P.J.S.C.
- **"Authority"** means the Health Authority - Abu Dhabi used synonymously with "HAAD".
- **"AAH"** or **"Facility"** or **"Hospital"** means Al-Ain Hospital.
- **"FMC"** means Family Medicine Clinic.
- **"SITE"** means any locations managed by Al Ain Hospital.



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## 1. Scope of Auction

Al Ain Hospital is seeking to auction a range of housing furniture & appliances, office & hospital equipment. This will be a sealed bid auction where the equipment will be sold in lots to the highest bidder of each lot.

## 2. Proposal Preparation and Submission

In order for Al Ain Hospital to evaluate proposals fairly and completely, bidders must follow the format set out in this RFP and provide all requested information.

### Bidders must submit:

1. The financial proposal in a sealed envelope containing one (1) original and one (1) copy.

The language of each proposal shall be English.

The proposal envelope must clearly show:

- a. The Auction Number
- b. The Auction Name

**The contents of the financial proposal must be prepared and submitted in accordance with the following outline:**

1. Financial Proposal

The financial proposal should contain the following information:

- a. Financial Bid is in United Arab Emirates Dirham.
- b. An auction guarantee equal to 20% of the total bid amount.

**All pages in the proposal must be numbered.**

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### 3. Proposal Preparation Costs

Bidders are solely responsible for their own expenses in preparing proposals and/or for subsequent negotiations with Al Ain Hospital, if any. If Al Ain Hospital elects to reject all proposals, Al Ain Hospital will not be liable to pay and/or reimburse any bidder for any claims, whether for costs or damages incurred by the Bidder with respect to the preparation, evaluation and/or submission of the proposal.

### 4. Delivery of Proposals

All proposals must be delivered or mailed to the address specified on the cover page of the RFP. Proposals sent by facsimile or e-mail or unsolicited proposals will not be accepted.

If you're mailing the proposal, please make sure that you mail it in a sufficient date before the auction closing date in accordance for the proposal to reach on time.

### 5. Late Proposals

Proposals will only be considered if they are received by the closing date and time as stated on the schedule of events. Late proposals will not be accepted and will be returned un-opened to Bidders.

### 6. Irrevocability of Proposal

By submission of a clear and detailed written notice, the bidder may amend or withdraw its proposal prior to the closing date and time. However, upon the elapse of the closing date and time, all proposals become irrevocable. By submission of a proposal, the Bidder agrees that should his/her proposal be deemed successful, the Bidder will enter into a contract with AAH and SEHA.

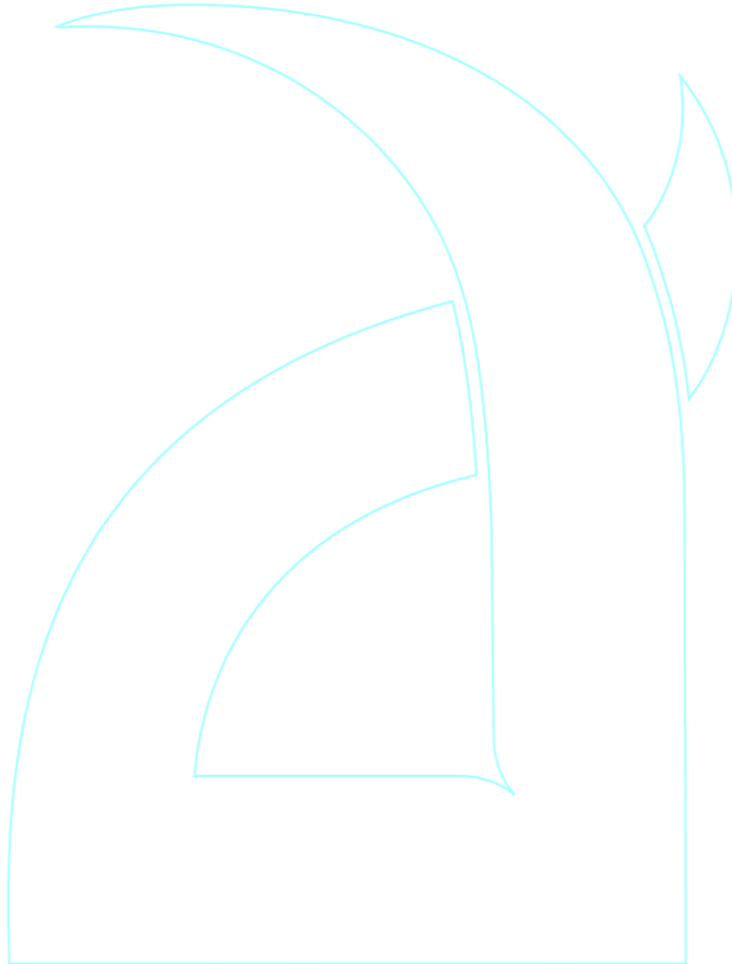
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## 7. Validity of Proposal

Proposals shall remain valid for a period of 120 calendar days from the RFP's closing date.



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## 1. Inspection

The inspection timetable is as below:

Date	Time	Location
27 <sup>th</sup> Jul 2010	09 am – 01 pm	Al Saad Hospital
28 <sup>th</sup> Jul 2010	09 am – 01 pm	Al Saad Hospital
1 <sup>st</sup> Aug 2010	09 am – 01 pm	Al Saad Hospital
2 <sup>nd</sup> Aug 2010	09 am – 01 pm	Al Saad Hospital
3 <sup>rd</sup> Aug 2010	09 am – 01 pm	Al Saad Hospital

Contact Person Name: **Mr. Ouda Ibrahim Ali (+971 50 753 3438)**  
**Mr. Rashid Al Esaei (+971 50 266 7070)**

## 2. Items list:

All the required information regarding the items is within the attached **excel sheets**.

## 8. **Eligible Bidders**

### **Responsive bidders must:**

1. Submit the necessary documents required by this RFP. Failure to submit the necessary documents can lead to disqualification of the offer.

## 9. **Award**

This Auction will be awarded to the highest bidder of each lot.

## 10. **Bid Payment**

Winning bidder(s) will be notified to proceed to the Hospital Finance Division to pay the balance of their bids. Winning bidders must pay the total winning bid amount within one week of award notification.

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## 11. Equipment Removal

Equipment removal must be completed by the successful bidder no later than two weeks after bid payment. The bidder is solely responsible for their own expenses in removing the equipment and the Hospital will not be liable to pay and/or reimburse any bidder for any claims, whether for costs or damages incurred by the bidder with respect to the removal of this equipment.

Equipment cannot be removed without proof of bid payment being provided.

## 12. AAH & SEHA's Rights and Options

AAH & SEHA expressly reserves the right to:

1. Modify, amend, or substitute the RFP at any time.
2. Cancel the RFP.
3. Issue additional instructions or requests to prospective bidders.
4. Conduct investigations about the qualifications and experience of responsive bidders.
5. Request additional information from selected bidders if deemed necessary for the proposal evaluation or award selection. This may include asking bidders to present their proposals to SEHA Management.
6. Waive any irregularities in received proposals.
7. Discuss or negotiate with selected bidders proposal's terms and conditions.
8. Accept or reject any or all proposals, including awarding all or part of the required services without issuing further solicitations.

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9. The Hospital reserves the right to award one or more contracts as a result of this Auction
10. Procure services specified in the RFP by any other means.
11. Accept other than the lowest fee proposal and shall not be bound to give any reasons for non-acceptance of any proposal it may receive.
12. Have and retain all copies of proposals or information submitted to support a proposal.
13. Require the selected Bidder to participate in negotiations on the terms and conditions of a contract and to submit revisions, including price revisions that may result from such negotiations.
14. The proposal, once evaluated, shall be considered a public record except for the material that the Bidder specifically requests to be considered a "trade secret".

## 13. Auction Terms and Conditions

1. By submitting a proposal the Bidder agrees to the terms and conditions of this RFP.
2. Bidders who have obtained the RFP electronically must not alter any portion of the document; to do so will invalidate the proposal.
3. Failure of the winning bidder to comply with the conditions set forth in this RFP will result in the bidder forfeiting all rights, ownership and payment received or owed for the equipment being auctioned.
4. Winning bidders must receive (and remove purchased materials) within the period specified in the RFP. Penalties for delays in receiving purchased/rented property will be as follows:
  - a. 2.5% of the total amount for every week or part of a week

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- b. At the end of the fourth week, AAH and SEHA reserves the right to re-auction the property and charge the difference in sale/rent price to the original bidder plus 5% of the total amount for administrative costs.
5. In the event that the highest bidder refuses to accept an item(s) or lot(s), the item(s) or lot(s) will be offered to the next highest bidder. All or part of the highest bidder's bid guarantee will be used to pay for the difference in the selling price.
6. Conditional offers or offers containing bidder's conditions in conflict with RFP's terms and conditions will not be considered.

**END**